

Facilitator Guidance: Jargon Buster

CJ	Criminal Justice. Broad term relating to any formal prosecution or court process.
CJU	Criminal Justice Unit. Unit in which <u>WCOs</u> are based. Also known as <u>WCU</u> .
CPS	Crown Prosecution Service. Lawyers responsible for presenting the case for the prosecution at court.
CR	Community Resolution. An out of court disposal issued by Sussex Police for low-level offences where formal proceedings are not deemed proportionate to the circumstances of the crime. Usually issued to first-time offenders. The victim has an input on what action is taken and this may include <u>RJ</u> .
Harmed Person / Harmed Party	Anybody adversely affected by the incident. Usually, but not limited to, the victim of the crime. May also be referred to as the aggrieved or injured party.
HDC	Home Detention Curfew. Restrictions that may be placed on an offender on release from prison, usually monitored by an electric tag.
HMPS	Her Majesty's Prison Service
HP	See Harmed Person/Harmed Party
IOM	Integrated Offender Management. Multi-agency team responsible for managing a cohort of offenders in the community that meet specific criteria, e.g. <u>PPOs</u>
ISA	Information Sharing Agreement. Document outlining how and why information may be shared between agencies, underpinned by the Data Protection Act.
KSS CRC	Kent, Surrey & Sussex Community Rehabilitation Company. Private probation company responsible for managing offenders that are classed as low or medium risk.
NICHE	Sussex Police IT system that records details of all Sussex crimes and intelligence on individuals and addresses.
NOMS	National Offender Management Service. Executive agency of the Ministry of Justice responsible for commissioning and providing offender services in the community and custody across England and Wales.
NPS	National Probation Service. <u>NOMS</u> agency responsible for managing offenders that are classed as high risk.
OASyS (Inc. Sentence Plan)	System used by Probation Services and <u>HMPS</u> to record offender details, including risk of harm.
Observer	May sit in on a conference but will not form part of the circle or participate in any way.
OIC	Officer in Case. Employed by Sussex Police, responsible for investigating the incident and charging the offender to court.
OM	Offender Manager. Employed by Probation Services, responsible for supervising the offender in the community on release from prison or when under a community sentence.
OMU	Offender Management Unit. Team of Probation Services or <u>HMPS</u> staff based within prison responsible for managing offenders in custody.
OS	Offender Supervisor. May be employed by Probation Services or <u>HMPS</u> , responsible for supervising the offender whilst in prison. Works in the <u>OMU</u> .



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OSPCC	Office of the Sussex Police and Crime Commissioner. See <u>PCC</u>
PCC	Police and Crime Commissioner. Locally elected body whose responsibilities include commissioning local victims' services, including <u>RJ</u> .
PCMH	Plea and Case Management Hearing. Crown Court hearing held prior to trial.
PCT	Priority Crime Team. Employed by Sussex Police, a team of detectives responsible for investigating all domestic burglaries.
PNC	Police National Computer. System that stores details of criminal convictions.
PPO	Priority Prolific Offender. Offenders may fall into the <u>PPQ</u> criteria due to the nature or volume of offences they have committed. Managed by <u>IOM</u> or <u>PPT</u> when in the community.
PPT	Public Protection Team. Employed by Probation Services, responsible for managing the risk priority offenders (usually serious and sexual offenders) pose to the public.
PSR	Pre-sentence Report. Prepared by Probation Services to guide the court in sentencing decisions. Not every offender will have a <u>PSR</u> .
RIC	Remanded in Custody. Offender is held in prison until next court appearance.
RID	Risk, Information and Decision Log
RIT	Response Investigation Team. Employed by Sussex Police, team of Police Officers and civilian investigators responsible for investigating most crimes (where specialist teams such as <u>PCT</u> are not required).
RJ	Restorative Justice. Restorative Justice brings those harmed by crime or conflict, and those responsible for the harm, into communication, enabling everyone affected by a particular incident to play a part in repairing the harm and finding a positive way forward.
RO	Restraining Order. Order imposed by the court on sentence preventing an offender from having any contact with a named individual, usually the victim of the crime.
ROTL	Release on Temporary License. Also referred to as day release (from prison).
SCJB	Sussex Criminal Justice Board. A strategic multi-agency group committee to improving public confidence in the <u>CJS</u> by joining up the work of <u>CJ</u> agencies.
SPOC	Specific/ Single Point of Contact
SRJP	Sussex Restorative Justice Partnership. Group of agencies that work together to design, deliver and oversee <u>RJ</u> services in Sussex.
Supporter	May sit in on a conference within the circle as moral support for with the offender of wrongdoer. Usually, but not limited to, a family member or partner.
VARC	Victim Assessment and Referral Centre. The <u>VS</u> contact centre responsible for contacting victims of crime to offer support immediately after the crime has been reported to Sussex Police. Also commissioned by the <u>SRJP</u> to discuss <u>RJ</u> with victims in Sussex.
VISOR	Violent and Sexual Offences Register. Offenders will have a 'VISOR marker' on <u>PNC</u> and <u>Niche</u> if they are required to sign onto this register and abide by conditions determined by the court. The VISOR team are employed by Sussex Police and monitor a VISOR subjects' compliance with their conditions (e.g. to



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	register each change of address, to give notice before travelling abroad, not to have unsupervised access to children etc.)
VLO	Victim Liaison Officer. Employed by Probation Services, responsible for liaising with victims of certain crimes after sentence regarding the offender's progress through their sentence.
VS	Victim Support. National charity providing practical and emotional support to victims of crime.
WCO	Witness Care Officer. Employed by Sussex Police, responsible for updating victims and witnesses of the progress of a court case from charge to sentence and signpost to support services where required.
WCU	Witness Care Unit. See <u>CJU</u> .
WD	See <u>Wrongdoer</u> .
Wrongdoer	Anybody that has caused harm to others. Usually the person convicted of an offence. May also be referred to as harmer, offender, suspect, defendant, guilty party or prisoner.



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